

**RECORD OF PROCEEDINGS**

Minutes of **ELIDA BOARD OF EDUCATION ORGANIZATIONAL MEETING** Meeting

BEAR GARDEN, 4000 E. 10th, P.O. Box 101, Elida, OH 44029  
**Elida High School Community Room at 6:30 P.M. 1-15 19**

Held \_\_\_\_\_ 20

*Tape recordings shall be made of each meeting of the Board as an administrative aid and shall be preserved as public documents of the Board.*

*This meeting is a meeting of the Elida Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**I. CALL TO ORDER**

**II. ROLL CALL**

Mr. Barnt	<u>P</u>	Mr. Schymanski	<u>P</u>
Mr. Bowers	<u>P</u>	Mrs. Stocker	<u>P</u>
Mr. Christoff	<u>P</u>		

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC PARTICIPATION RELATED TO ACTION ITEMS**

**V. ADDITIONS TO THE AGENDA ACTION ITEMS**

**VI. ADOPTION OF THE AGENDA AND ACTION ITEMS**

Jason Bowers moved and Brenda Stocker seconded that the Agenda for the January 15, 2019, organizational meeting of the Elida Board of Education be adopted.

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

**VII. Open Board Forum**

*Mr. Christoff discussed the concept of attorney/board communications and asked if there should be a summary of this communication provided to the Board.*

*Mr. Schymanski discussed starting the process a year early on awarding the Superintendent's contract.*

*Mr. Bowers discussed having a board handbook (and include a timeline on certain events.)*

**Action Items:**

**1. Election of Officers (01-19-1)**

**A. Nominations for President (01-19-A)**

The President requests nominations for the position of President of the Elida Board of Education. (Nominations do not require seconds).

Pat Schymanski nominates Brenda Stocker for President.  
 \_\_\_\_\_ nominates \_\_\_\_\_ for President.

Jason Bowers moved that the nominations for the position of President be closed. Jeff Christoff seconded the motion.

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

**ELIDA BOARD OF EDUCATION ORGANIZATIONAL MEETING**

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Elida High School Community Room at 6:30 P.M. 1-15 20 19**B. Election of President (01-19-B)**

The President calls for the vote.

Roll call votes (if more than one candidate, please state the person you wish to vote for President).

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

Brenda Stocker was elected President of the Elida Board of Education for the 2019 calendar year.*The President takes office and presides over the balance of the agenda.***C. Nominations for Vice-President (01-19-C)**Brenda Stocker assumes the presidency and requests nominations for the position of Vice President of the Elida Board of Education. (Nominations do not require seconds).Jason Bowers nominates Barry Barnt for Vice-President.

\_\_\_\_\_ nominates \_\_\_\_\_ for Vice-President.

Jeff Christoff moved that the nominations for the position of Vice-President be closed. Pat Schymanski seconded the motion.

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

**D. Election of Vice-President (01-19-D)**

The President calls for the vote.

Roll call votes (if more than one candidate, please state the person you wish to vote for Vice-President).

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

Barry Barnt was elected Vice-President of the Elida Board of Education for the 2019 calendar year.

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Held Elida High School Community Room at 6:30 P.M. 1-15 1920**2. Board of Education Legislative Representative (1-19-2)**

Jeff Christoff moved and Jason Bowers seconded to appoint Board Member Pat Schymanski as Elida Local Schools Board of Education Legislative Liaison Representative for 2019; effective January 1, 2019:

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

**3. OSBA Student Achievement Liaison Delegate (1-19-3)**

It is recommended that the Board appoint a delegate to be the Student Achievement Liaison. The role of the student achievement liaison will be to help the board focus on issues and actions that will improve student achievement in our district.

The responsibilities of the student achievement liaison board member will include:

- Coordinating with the superintendent and treasurer to see that there is a student achievement activity or item on each board agenda. Such items could include recognition of an achievement by a student or group, performance by a student group, planning for a district program to assist student achievement, discussion of an issue or article affecting student achievement, and similar activities.
- Distributing information and materials related to student achievement provided by OSBA.
- Informing OSBA about student achievement activities, successes and problems in our district.

Jason Bowers moved and Barry Barnt seconded the appointment of Pat Schymanski as the OSBA Student Achievement Liaison Delegate.

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

**4. Appointment of Administrative Official (01-19-4)**

It is recommended that the Elida Board of Education authorize the Superintendent to serve as the purchasing agent and administrative official with full authority to enter into contracts up to \$50,000 for the Board of Education during the 2019 calendar year.

Pat Schymanski moved and Jeff Christoff seconded that the above recommendation be approved.

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

**ELIDA BOARD OF EDUCATION ORGANIZATIONAL MEETING**

DEAN GRAPHICS 800-325-8094 FORM NO 10148

Held Elida High School Community Room at 6:30 P.M. 1-15 20 19**5. Establishment of Dates, Times, and Locations of the 2019 Regular Board of Education Meetings (1-19-5)**

Jason Bowers moved and Pat Schymanski seconded that the regular monthly meetings be held on the below listed dates at 7:00 P.M. at the Elida High School Community Room, 401 E. North St., Elida, Ohio.

Proposed Dates:

January 15, 2019	July 16, 2019
February 19, 2019	*August 6, 2019
March 18, 2019	August 20, 2019
April 16, 2019	September 17, 2019
*May 14, 2019	October 15, 2019
May 28, 2019	November 21, 2019 (Thursday)
*June 11, 2019	December 17, 2019
June 25, 2019	

\*Subject to necessity

Upon request to the Superintendent, the District shall make reasonable accommodation for a disabled person to be able to participate in these meetings.

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

**6. Establish Service Fund (1-19-6)**

Jason Bowers moved and Barry Barnt seconded to certify Elida Local Schools Official Enrollment of 2,403 students and to adopt the following Service Fund Resolution, effective January 1, 2019.

WHEREAS, R.C. 3315.15 provides for the setting aside from the general fund a sum of seventy-five cents (\$.75) for each child enrolled or seven thousand, five hundred (\$7,500) or whichever is greater, such a sum of money to be known as the "Service Fund" to be used only in paying the expenses of members of the Board of Education actually incurred in the performance of their duties, or of their official representatives when sent out of the school district.

NOW, THEREFORE BE IT RESOLVED that the Board of Education of the Elida Local School District does hereby establish a Service Fund, such fund is to be set aside as an account within the General Fund and there is hereby appropriated for the purpose of said Service Fund, the sum of seven thousand, five hundred (\$7,500) which amount shall be incorporated into the appropriations of this school district for the year 2019.

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

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Held Elida High School Community Room at 6:30 P.M. 1-15 19<sub>20</sub>**7. Adopt Standing Authorization of Calendar Year (1-19-7)**

Jeff Christoff moved and Pat Schymanski seconded to adopt the following standing authorization for calendar year 2019, effective January 1, 2019.

- A. Advance on Tax Settlements – authorization for Treasurer to secure an advance from the County Auditor when funds are available and payable to the school district.
- B. Payments of Bills – authorize Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
- C. Employment of Temporary Personnel – authorization for the Superintendent to employ such temporary personnel as needed for emergency situations, as determined by the Local Superintendent. Substitute personnel daily rate during personnel emergency to be double the regular substitute pay.
- D. Appointment of Purchasing Agent – authorize the Local Superintendent to serve as the purchasing agent for the school district.
- E. Use of Facsimile Signature Plate – authorize the use of a facsimile signature plate to sign all checks, salary notices, and contracts for 2019.
- F. The Elida Board of Education agrees to participate in the following federal programs for the fiscal year 2019:
  - 516 IDEA-B
  - 572 Title I
  - 590 Title IIA
  - 599 Title IV-A
  - 587 – Preschool Restoration
- G. Authorize the Treasurer to make advances to State and Federally Funded Programs provided funds are returned to the General Fund.
- H. Authorize the Treasurer to purchase \$20,000 Public Official Bond for the Treasurer's position.
- I. The Treasurer will be appointed to fulfill the public records training as required by the Ohio Revised Code.
- J. To authorize, Joel Parker, Treasurer, and Joel Mengerink, Superintendent, all financial powers at First Federal Bank.
- K. Authorize as a public purchase, the purchase of food, drink or minor gifts relating to: professional development meetings, staff meetings, in-service days, opening day, appreciation days, athletic events, student incentives or other events as approved by the Superintendent.

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

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**8. Business Advisory Council Agreement (1-19-8)**

This agreement is made by the Elida Board of Education and the Allen County Educational Service Center Governing Board.

WHEREAS, Educational Service Centers, like school districts, are required to appoint a Business Advisory Council under 3313.82 of the Ohio Revised Code and

WHEREAS, as ESC's Business Advisory Council may also service as the Business Advisory Council for any school district that has entered into a service agreement with the ESC under Ohio Revised Code sections 3313.843 or 3313.845, now, therefore, be it Resolved, that

1. Allen County Educational Service Center Business Advisory Council will advise and provide recommendations to the Allen County Educational Service Center Governing Board on matters specified by the Board including but not limited to:
  - a. The delineation of employment skills and the development of curriculum to instill these skills;
  - b. Changes to the economy and in the job market, and the types of employment in which future jobs are most likely to be available; and
  - c. Suggestions for developing a working relationship among businesses, labor organizations, and educational personnel.
2. The Elida School District agrees the Allen County Educational Service Center will represent the business of the district to fulfill the requirements of Ohio Revised Code 3313.82.

Pat Schymanski moved and Jeff Christoff seconded that the above recommendation be approved.

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

**9. Policy #5113 – Inter-District Open Enrollment (1-19-9)**

It is recommended that the Elida Board of Education continue with policy #5113 for inter-district open enrollment.  
(Exhibit B)

Jason Bowers moved and Pat Schymanski seconded that the above recommendation be approved.

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

**VIII. ADJOURNMENT**

Barry Barnt moved and Jason Bowers seconded that the January 15, 2019 organizational meeting of the Elida Board of Education be adjourned at 6:57 P.M.

Upon the call of the roll, the vote was recorded as follows:

Mr. Barnt	<u>Y</u>	Mr. Schymanski	<u>Y</u>
Mr. Bowers	<u>Y</u>	Mrs. Stocker	<u>Y</u>
Mr. Christoff	<u>Y</u>		

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*Note: Exhibits will be available online when the minutes are posted.  
For further documentation on agenda items, please contact the  
Treasurer.*

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President

\_\_\_\_\_  
Treasurer