

Spring for the STARS Vendor and Craft Fair

Saturday March 5th, 9am-3pm

Application and Vendor Contract

- ★ All booths will be located inside the new Elida Elementary located at 300 Pioneer Road.
- ★ Vendors must supply their own tables, chairs, display shelves etc. No chairs/tables are available for rent. Vendors are responsible for clean up after the fair and no early teardowns are allowed. Vendor's space must be cleaned/vacated by 4pm on Saturday March 5th.
- ★ Elida Local Schools will not be held liable for any damages/injuries/lost items.
- ★ Elida Local Schools may cancel this contract at any time. Should a cancellation on the part of Elida Local Schools occur, any fees paid by the vendor will be reimbursed to the vendor.
- ★ A representative from Elida Local Schools will be at the Elementary on the evening of Friday, March 4th from 6pm-8pm and Saturday morning **no earlier** than 7am-9am for access to set up.
- ★ All vendors must stay and keep their booth open from 9am-3pm. If a vendor tears down before 3pm he/she will not be asked to return the next craft show.
- ★ All booths must be ready to go by 9am on Saturday March 5th.
- ★ Booth spaces will be filled on a First Come, First Serve basis, with your contract and payment **required to hold any spots**. If all spots are filled, you will have the option to be placed on a waiting list.

******Contracts and payments must be submitted by mail or drop off for booth reservations******

Contracts and payment (continued on back side) may be sent to Nicole Oen by mail or dropped off at Elida Elementary. noen@elida.k12.oh.us (for questions only, cannot send contracts for booth reservations)

Elida Elementary - Nicole Oen

300 Pioneer Road

Elida, Ohio, 45807

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VENDOR CONTRACT

Checks made out to: Elida Local Schools (Spring for the Stars in Memo Line)

I would like to reserve _____ 10'x10' space(s) (no more than 2) \$25.00 per booth space

Name: _____ Phone #: _____

Email Address: _____

Company/Product: _____

Special Request: _____

(We will try our best to honor all requests, our apologies in advance if we cannot.)

****Wi-Fi will be available at check in****

★ We will be holding a STAR Raffle. **Please donate a \$10.00 item to our raffle** by 8:30am Saturday morning. Raffle items may be donated at the front table at check in. All profits from raffle will go towards our STAR program. Thank you in advance!

By signing below, I agree to the terms set by Elida Local Schools. I will be responsible for my own tax and licenses. I assume all risks for my property and person and do not hold the Elida Local Schools or its agents liable in any way.

Signature: _____ Date: _____

If you would like a "Lunch Ticket" that will allow you to get one shredded chicken or BBQ sandwich or one hotdog, a drink and a bag of chips, please add an additional \$5.00 to your booth rental fee and check yes below:

Yes: _____

No Thank you: _____

If you chose "no", the concession stand will be open for lunch, snacks and refreshments

Lunch tickets are at a discounted price and available only to vendors when contracts/payment are due

Office use only:

Date/ Payment Received: _____

Booth Assignment: _____

Application #: _____